

LEGISLATIVE FACT SHEET

DATE: 04/23/18

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Public Works/Real Estate/CM Reggie Gaffney, CD 7
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Renee Hunter, Esq. 255-8234 ReneeH@coj.net.

Provide Name: Renee Hunter

Contact Number: 904-255-8234

Email Address: ReneeH@coj.net.

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Proposed Surplus RE# 087963-0000
The Real Estate Division is requesting the authorization to request the legislation necessary for the City Council to declare the above referenced parcel "surplus" to the needs of the City, authorizing its conveyance to 2nd Mile Ministries, Inc., a Florida non-profit corporation, at no cost and authorizing the Mayor and Corporation Secretary to execute any and all documents necessary for such conveyance waiving Chapter 122, Part 4, Subpart B, Section 122.463 and 122.423 of the City Ordinance Code. This is at the request of the Neighborhoods Department. A map of the location of the subject parcel is enclosed for your reference. The subject parcel is a vacant 50 foot by 100 foot lot and is assessed at \$6,008.00. The subject parcel was conveyed to the City in June, 2009, which the City then conveyed to Metro North CDC for affordable housing purposes in October, 2009. Metro North CDC failed to develop the parcel for affordable housing purposes but began a successful community garden on the subject parcel in 2010. Metro North subsequently turned over the management of the garden to 2nd Mile Ministries, Inc. Because Metro North CDC failed to develop the subject parcel for affordable housing purposes, Metro North CDC conveyed the subject parcel back to the City in 2016 so as to be brought back into compliance with City agreements. 2nd Mile Ministries, Inc. applied for a Neighborhood Matching Grant in October, 2017 to add irrigation and improve the garden. The donation will allow 2nd Mile Ministries, Inc. to be able to accept the Neighborhood Matching Grant in order to continue to improve and expand its thriving community garden and provide educational programs to children and healthy food to the neighborhood residents. Councilman Gaffney and the neighbors support the donation of the subject parcel to 2nd Mile Ministries, Inc., as well as the improvement and continuation of the garden.
The Real Estate Division has conducted an investigation of "need", as required by Section 122.422 and it was determined that the City of Jacksonville has no need to retain the parcel.

If additional information or assistance is required, please contact myself at 255-8234 or ReneeH@coj.net or Joe Namey at 255-8792 or namey@coj.net.

APPROPRIATION: Total Amount Appropriated _____ as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The only financial impact expected is the property will be conveyed to an entity who will then be provided with a \$5,000 matching grant through the City's foreclosure registry. The grant was applied for in October, 2017.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate RC/BT form(s).</p>
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; padding: 5px;">Chapter 122, Part 4, Subpart B, Section 122.423 and 122.463</div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

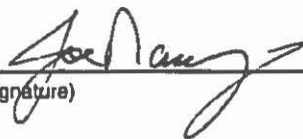
Surplus Property Certification?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: Renee Hunter 
(signature)

Date: 4/30/18

Prepared By: Joe Namey 
(signature)

Date: 4-30-18

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: John P. Pappas, Director, Public Works Department

(Name, Job Title, Department)

Phone: 255-8748

E-mail: pappas@coj.net

From: Renee Hunter, Chief, Real Estate Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: ReneeH@coj.net

Primary Contact: Joe Namey, Land Acquisition and Disposition Manager

(Name, Job Title, Department)

Phone: 255-8792

E-mail: namey@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED